



Clutha Health Incorporated
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Trustee Training Reimbursement of Expenses Policy

Purpose

To set policy and procedures to cover training Board members in their role as Trustees of this Society and the level of reimbursement of expenditure that they may be entitled to.

Background

The Board of Clutha Health Incorporated recognises the importance of having Trustees familiar with the role and responsibilities attached to the position. As part of its commitment to Trustees it will ensure that appropriate background documentation and information is available to all new Trustees. When appropriate, training for the full Board may be arranged, the cost of which will be met by the Society.

Individual Trustees wishing to attend appropriate training courses will be supported through the guidelines established by this policy. Such training may involve personal benefit as well as benefit to this society and community.

Entitlement to Reimbursement of Expenses

Where prior approval has been obtained from the Board, Trustees will be reimbursed for expenses, up to a maximum cost of \$500 in any one year. Statements covering the expenses will be presented in support of the claim for reimbursement.