



*Clutha Health Incorporated*  
3-7 Charlotte Street, PO Box 46  
Balclutha, South Otago

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## **Clutha Health Incorporated**

### ***Code of Conduct Policy***

The Code of Conduct Policy is in place to provide guidance for board members. It sets out the standard of conduct required of a Trustee of Clutha Health Incorporated during his/her period in office.

Board members are required to:

- Always act in the best interests of Clutha Health Incorporated.
- Diligently and skillfully fulfill the functions of office and always exercise the powers attached to office with honesty, integrity and in good faith.
- Not take advantage of the position of board member.
- Disclose and properly manage all conflicts of interest so board decisions are, and can be seen to be, free of bias.
- Attend meetings and be adequately prepared for objective decision making through careful review of the material provided prior to the meeting.
- Be independent in judgement and actions and to take all reasonable steps to be satisfied as to the soundness of all decisions taken by the board.
- Observe meeting protocol acknowledging the role and authority of the Chairperson and board sub committees.
- Recognise the spokesperson for the board of Clutha Health Incorporated in all matters is the Chairperson.
- Respect and observe the distinction between governance and management.
- Not engage in conduct likely to bring discredit on Clutha Health Incorporated.
- Comply with the spirit, as well as the letter, of the law and with the principles of these guidelines.
- Display leadership and model ethical standards and behaviour for the organisation.
- In the course of their duties Trustees may from time to time receive information that may need to be treated as confidential. This will generally be information that is either commercially sensitive or is personal to a particular individual or organisation. In these instances the information must not be disclosed or used improperly.